

Mt. Gilead Camp and Conference Center  
**Maintenance Assistant Job Description**

Reports to: Maintenance Specialist

Responsibilities:

General:

1. Helps maintain the camp site and its equipment in good condition.
2. Cooperates with staff in operating camp smoothly.
3. Helps create an atmosphere for the campers which is conducive to effective camping.
4. Positively represents Christ and Mount Gilead in interactions with parents and visitors.
5. Performs miscellaneous duties as assigned.

Specific:

1. Is on call in case of emergencies.
2. Helps with driving for the tripping program (if needed).
3. Completes duties as assigned by Maintenance Specialist.
4. Meets for prayer time with other members of maintenance staff.

Desired qualities:

Understanding of the aims and philosophy of Mt. Gilead  
Love for camping and the out-of-doors  
Spiritual and emotional maturity  
Ability to work cooperatively with others  
Knowledge of the specific task to which assigned  
Physical stamina necessary to perform tasks for camping season  
Willingness to perform service over and above normal demands of tasks assigned when asked