

Mt. Gilead Camp and Conference Center
Activity Specialist Job Description

Reports to: Activity Coordinator

Responsibilities:

General:

1. Cares for the needs of Counselors and campers under her care.
2. Cooperates with other staff members.
3. Broadens the campers' interests.
4. Watches for and encourages spiritual life.
5. Keeps accurate records and reports as required.
6. Positively represents Christ and Mount Gilead in interactions with parents and visitors
7. Performs miscellaneous duties as assigned.

Specific:

1. Sets up a program for the camping season in the field of activity under her jurisdiction, subject to the approval of the Director.
2. Sets a goal of the acquisition of skill and improved attitudes on the part of each camper entering her phase of the program, and provides the means of attaining this goal.
3. Coordinates her field with the total camp program.
4. Cooperates with other staff in the execution of her plans under the supervision of the Activity Coordinator.
5. Instructs Counselors assisting her as necessary.

Desired qualities:

General:

Understanding of the aims and philosophy of Mt. Gilead
Love for girls
Ability to get along with others
Spiritual and emotional maturity
Willingness to serve and perform tasks other than those assigned

Specific:

Executive and organizational ability
General knowledge of each activity